

**State Office of Administrative Hearings and Rules**  
PO Box 30695; 611 W. Ottawa Street  
Lansing, MI 48909-8195  
Phone (517) 335-2484 FAX (517) 335-6696

**REQUEST FOR RULEMAKING (RFR)**

In accordance with MCL 24.239(1): "Before initiating any changes or additions to rules, an agency shall file with the State Office of Administrative Hearings and Rules a request for rulemaking." The agency will complete this form and send an electronic copy to the SOAHR at **soahr\_rules@michigan.gov**. The SOAHR will review the request for rulemaking and send its response to the agency (see last page).

Date of request	
Department or agency	
Bureau/Division	
Address	
Contact person	
Telephone	
FAX	

**Title of proposed rule(s) or rule set:**

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**Rule number(s) or rule set range of numbers:**

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**Estimated timetable for completion:**

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**Brief description of the proposed rule(s):**

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**State or federal statutory or regulatory basis for this proposed rule(s) [include statutory references and public acts, as necessary]:**

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**Problem the proposed rule intends to address/solve:**

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**Reviewed by the following Departmental Regulatory Affairs Officer (RAO):**

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↓ To be completed by the SOAHR ↓

**Reviewed by SOAHR Representative:**

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**SOAHR Response:**

Date RFR received:		
Approval		
Disapproval		Explain:
More information needed		Explain:
Date RFR approved:		SOAHR #:

(SOAHR-RFR July 2006)